

**Invitation of quotation**  
**for**  
**Supply of Non-Consumable Material for Orthosis**  
**At**  
**All India Institute of Medical Sciences, Jodhpur**

Inquiry No.: : Admin/Gen/04-02(ii)/2019-AIIMS.JDH

Inquiry Issue Date : 29<sup>th</sup> November, 2019

Last Date of Submission : 05<sup>th</sup> December, 2019 at 05:00 PM.



**All India Institute of Medical Sciences, Jodhpur**

Basni Phase - II, Jodhpur – 342005, Rajasthan

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**Invitation of quotation for Supply of Non-Consumable Material  
for Orthosis at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Non-Consumable Material for Orthosis for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 05.12.2019 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF NON-CONSUMABLE MATERIAL  
FOR ORTHOSIS AGAINST INQUIRY NO. ADMN/GEN/04-02(ii)/2019-  
AIIMS.JDH” DUE ON 05.12.2019 05.00 PM”**

**1. Terms & Conditions:**

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
  - The firm shall have valid GST/Other taxes and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

**2. Special Terms & Conditions:**

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **Catalog must be attached with quotation for technical evaluation.**
- C) **The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.**
- D) **The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

**Administrative Officer**

Encl.: Annexure 1 (Specification)  
Annexure 2 (Format of price bid)

**Annexure 1**

<b>S. No.</b>	<b>Raw material &amp;tools</b>	<b>Specification</b>	<b>Qty.</b>
1	Grinder	One side cone one side wheel 1HP	1
2	Ball pin Hammer	200gm with Handle	1
3	Hack Saw Frame	Standard Size 12" with handle	1
4	Hack Saw Frame	Small 6" Blade Usable with handle	1
5	Screw Driver set	10 Pieces (separate Handle)	1
6	Screw Driver	8" with handle	1
7	Steel Ruler	1 Meter Length	1
8	Nose Plier	Taparia 1408 or equivalent	1
9	Bent nose plier	Taparia BN-11(Econ) or equivalent	1
10	Combination plier	Taparia 1601-8 or Equivalent	1
11	Water Bath	inner Dimension LxWxH: 54cm x74 cmX20cm (Good quality)	2
12	Flexible Shaft Grinder/Carver	With foot control, all accessories and wall frame 1500/3000 rpm	1
13	Heat Gun	Bosch GHG 180 or Equivalent	1
14	sheet metal Scissor	Taparia TCS 10 or equivalent 3" Blade size	1
15	Sharp Knife	can use 19/20 mm wide blade	1
16	Sharp Knife Blade	19/20 mms wide	10
17	Glue Gun	Standard size (good quality)	1
18	Flat file Metal	12" length, Bastard cut with handle	2
19	Flat file Metal	12" length, second cut with handle	2
20	Flat file Metal	12" length, smooth cut with handle	2
21	Half round file Metal	12" length, second cut with handle	1
22	Half round file Metal	12" length, smooth cut with handle	1
23	Anvil	10- 15 KG	1
24	Riveting Bar	Length approx. 675mm	1
25	Scissor with Brass handle	Blade length- 5—6 inches, Heavy Duty	1
26	Scissor leather Upper	Blade Side- 3-4 Inches, Heavy Duty	1
27	Plaster Cutter Scissor	Large size with spring	1
28	Needle File set	6 Different shape (5mm Dia.)	1
29	Nipper/Pincer	Taparia 705K1=210 or Equivalent	1
30	Measurement Tape	1.5 meter (Flexible)	5
31	Measurement Tape	30 meter (Flexible)	1
32	Upright Bender	For P&O purpose	1
33	Hand Bender	For Upright Twisting Hammer	1
34	Bench Vice	4"	1
35	Bench Vice	6"	1
36	Electric Plaster Cutter	Standard One Hand Operated	1
37	Revolving Hole Punch	Heavy Duty with 6 Different punch	1
38	Gonio Meter	Half Round, Steel, Standard size	2
39	Parkinson Hammer	(Triangle Neurological Relaxer hammer)	2
40	Jig saw	Bosch GST 85 PBE 580 or equivalent	1
41	Allen Key Set	Taparia KI-10V (Box Packing) or Equivalent	2
42	Leather Apron	(Front side only)	2
43	Industrial Protective Glasses	90%-95% Transparent	2
44	Bench Machine	Bench Machine with bench press 1HP,	1

**Note: - The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

**[On the letterhead of firm]**

**ANNEXURE "2"**  
**PRICE BIDFORM**

To,

Administrative Officer,  
AIIMS, Jodhpur.

Dear Sir,

1. I/We ..... Submitted the quotation for Enquiry No. **“QUOTATION FOR SUPPLY OF NON-CONSUMABLE MATERIAL FOR ORTHOSIS AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/04-02(ii)/2019-AIIMS.JDH” DUE ON 05.12.2019 05.00 PM** for Supply of Non-Consumable Material for Orthosis at AIIMS Jodhpur”.

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No.	Raw material & tools	Specification	Qty.	Quoted Make	Price/ Unit Exclusive of GST (INR)	GST/ Other Taxes	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive of GST (INR)	MRP
1	Grinder	One side cone one side wheel 1HP	1						
2	Ball pin Hammer	200gm with Handle	1						
3	Hack Saw Frame	Standard Size 12" with handle	1						
4	Hack Saw Frame	Small 6" Blade Usable with handle	1						
5	Screw Driver set	10 Pieces (separate Handle)	1						
6	Screw Driver	8" with handle	1						
7	Steel Ruler	1 Meter Length	1						
8	Nose Plier	Taparia 1408 or equivalent	1						
9	Bent nose plier	Taparia BN-11(Econ) or equivalent	1						
10	Combination plier	Taparia 1601-8 or Equivalent	1						
11	Water Bath	inner Dimension LxWxH: 54cm x74 cmX20cm (Good quality)	2						
12	Flexible Shaft Grinder/Carver	With foot control, all accessories and wall frame 1500/3000 rpm	1						

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13	Heat Gun	Bosch GHG 180 or Equivalent	1						
14	sheet metal Scissor	Taparia TCS 10 or equivalent 3" Blade size	1						
15	Sharp Knife	can use 19/20 mm wide blade	1						
16	Sharp Knife Blade	19/20 mms wide	10						
17	Glue Gun	Standard size (good quality)	1						
18	Flat file Metal	12" length, Bastard cut with handle	2						
19	Flat file Metal	12" length, second cut with handle	2						
20	Flat file Metal	12" length, smooth cut with handle	2						
21	Half round file Metal	12" length, second cut with handle	1						
22	Half round file Metal	12" length, smooth cut with handle	1						
23	Anvil	10- 15 KG	1						
24	Riveting Bar	Length approx. 675mm	1						
25	Scissor with Brass handle	Blade length- 5—6 inches, Heavy Duty	1						
26	Scissor leather Upper	Blade Side- 3-4 Inches, Heavy Duty	1						
27	Plaster Cutter Scissor	Large size with spring	1						
28	Needle File set	6 Different shape (5mm Dia.)	1						
29	Nipper/Pincer	Taparia 705K1=210 or Equivalent	1						
30	Measurement Tape	1.5 meter (Flexible)	5						
31	Measurement Tape	30 meter (Flexible)	1						
32	Upright Bender	For P&O purpose	1						
33	Hand Bender	For Upright Twisting Hammer	1						
34	Bench Vice	4"	1						
35	Bench Vice	6"	1						
36	Electric Plaster Cutter	Standard One Hand Operated	1						
37	Revolving Hole	Heavy Duty with 6	1						

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	Punch	Different punch							
38	Gonio Meter	Half Round, Steel, Standard size	2						
39	Parkinson Hammer	(Triangle Neurological Relaxer hammer)	2						
40	Jig saw	Bosch GST 85 PBE 580 or equivalent	1						
41	Allen Key Set	Taparia KI-10V (Box Packing) or Equivalent	2						
42	Leather Apron	(Front side only)	2						
43	Industrial Protective Glasses	90%-95% Transparent	2						
44	Bench Machine	Bench Machine with bench press 1HP,	1						
<b>Grand Total</b> (Inclusive of GST/ Other Taxes & Installation Charges)									

**Note:-**

1. L1 will be decided on Composite Basis.
2. The Bidder must quote only single Make & Model.
3. The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation otherwise quotation will be **REJECTED**.
4. The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be **REJECTED**.
5. Catalog must be attached with quotation for technical evaluation.
6. The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date \_\_\_\_\_

(Name) \_\_\_\_\_

Place \_\_\_\_\_

Name of Firm/Company/Agency \_\_\_\_\_

GSTIN No.: \_\_\_\_\_

Bank Name:- \_\_\_\_\_

Bank Account No.: \_\_\_\_\_

IFSC Code:- \_\_\_\_\_

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**Branch Name:** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

**Email:** \_\_\_\_\_

**(Signature of Authorized Person)** \_\_\_\_\_

**Seal:** \_\_\_\_\_